



April 9, 2014

Theodore C. Landsmark
President
Boston Architectural College
320 Newbury Street
Boston, MA 02115

UPS Tracking #:
1ZA879640297135880

RE: Expedited Final Program Review Determination Letter
OPE ID: 00396600
PRCN: 201420128536

Dear Dr. Landsmark:

From March 10, 2014 through March 14, 2014, Cheryl Marotta and Gary Caramanis conducted a review of Boston Architectural College's (BAC) administration of the programs authorized pursuant to Title IV of the Higher Education Act of 1965, as amended, 20 U.S.C. §§ 1070 et seq. (Title IV, HEA programs). The purpose of this Final Program Review Determination Letter is to close the program review.

The focus of the review was to determine BAC's compliance with the statutes and federal regulations as they pertain to the institution's administration of the Title IV programs. The review consisted of but was not limited to an examination of BAC's policies and procedures regarding institutional and student eligibility, individual student financial aid and academic files, attendance records, student account ledgers and fiscal records.

A sample of 30 files was identified for review from the 2012-2013 and 2013-2014 (year to date) award years. The files were selected randomly from a statistical sample of the total population receiving Title IV, HEA program funds for each award year. In addition, 14 files were selected for additional testing on verification, R2T4 withdrawals, Federal Work Study students and Federal Educational Opportunity Grant recipients.

Appendix A lists the names and partial social security numbers of the students whose files were examined during the program review.

Protection of Personally Identifiable Information (PII):

PII is any information about an individual which can be used to distinguish or trace an individual's identity (some examples are name, social security number, date and place of birth). The loss of PII can result in substantial harm, embarrassment, and inconvenience to individuals

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and may lead to identity theft or other fraudulent use of the information. Appendix A was encrypted and sent separately to the institution via e-mail.

Although the review was thorough, it cannot be assumed to be all-inclusive. The absence of statements in the report concerning BAC's specific practices and procedures must not be construed as acceptance, approval, or endorsement of those specific practices and procedures. Furthermore, it does not relieve BAC of its obligation to comply with all of the statutory or regulatory provisions governing the Title IV, HEA programs. During the review, no significant findings were identified.

Record Retention:

Program records relating to the period covered by the program review must be retained until the later of resolution of the loans, claims or expenditures questioned in the program review; or the end of the retention period otherwise applicable to the record under 34 C.F.R. § 668.24(e).

We would like to express our appreciation for the courtesy and cooperation extended during the review. If you have any questions concerning this report, please call Cheryl Marotta at 617-289-0131.

Sincerely,

(b)(6); (b)(7)(C)

/ Betty Coughlin
Division Director

cc:

James Ryan, Dean of Enrollment and Financial Services
Janice Wilkos-Greenberg, Financial Aid Director
Massachusetts Department of Higher Education
New England Association of Schools and Colleges